

RISK ASSESSMENT - FORM RA2

NAME OF ESTABLISHMENT	Painting and Decorating
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TASK/OPERATION BEING ASSESSED	
REF No.	RA015
ACTIVITY	PAINTING AND DECORATING

PURPOSE/METHOD OF WORK
<p>Painting and decorating the interior of the school buildings. This may involve access to high levels.</p> <ol style="list-style-type: none"> 1. Check asbestos register. 2. If asbestos is listed, then seek clarification from your Supervisor. 3. On arrival assess damage and condition at site. If unsure as to the content of any material to be worked on i.e. asbestos, seek clarification from supervisor before continuing/withdrawing from site. 4. Erect access equipment in accordance with Safe Use of Ladders Guidance Notes/Safe Use of Stepladders Guidance Notes/Erection of Tower Scaffolds. 5. If working at heights greater than 2m, consider use of tower scaffold. 6. Ensure all flammable furnishings are removed i.e. curtains, carpets etc. 7. Prepare surfaces by abrasion, dust down or by heat methods for the removal of previous coats. 8. Apply knotting and primer where necessary. 9. Fill any holes and imperfections with linseed oil putty. 10. Apply in a suitable and correct manner for the product being used and following the manufacturers recommendations. 11. Remove tools, leave site tidy.

SPECIFIC LEGISLATIVE REQUIREMENTS
Health & Safety at Work etc. Act Management of Health & Safety at Work Regulations Control of Substances Hazardous to Health Regulations Manual Handling Operations Regulations Provision & Use of Work Equipment Regulations Guidance Notes on Safe Use of Steps and Ladders Portable Electrical Tools Code of Practice

LEVEL OF SKILL/TRAINING REQUIRED
Knowledge of Guidance Notes and Codes of Practice for use of access equipment i.e. for ladders, step ladders, tower scaffolds, folding trestles etc. Knowledge of the Code for use of solvent based paints. General awareness of hazards associated with this type of work. Familiarity with data sheets for substances used, including paints, wallpaper pastes, cleaning products.

CHEMICALS / MATERIALS INVOLVED	HSC NO.	ASSESSMENT DATE

SPECIFIC WORK EQUIPMENT PROVIDED
Steps Ladders Other access equipment as required Gas/Electrical heat strippers Painting and decorating materials Hand tools Local exhaust Ventilation (LEV) as required

MAIN HAZARDS IDENTIFIED	WHO WILL BE AFFECTED	CONTROL MEASURES TO REDUCE THE RISK
Exposure to asbestos fibres	SSO	Check register for content/location. Inspections on site before commencing work. If asbestos is identified, or suspected, then suspend work and contact supervisor, Health and Safety Officer. NOTE: a licensed approved contractor can only undertake removal of asbestos.
High volume of movement	SSO and Pupils	Work areas to be visibly cordoned off and alternative routes marked.

Falls from height	SSO	<p>Appropriate access equipment must be used for working at high levels.</p> <p>Do not lean out of, or climb out of windows.</p> <p>Inspect ladders before use to ensure that there are no obvious defects and that they have been inspected annually by a competent person and have been colour coded with the colour for that year.</p> <p>Do not paint ladders or stepladders, or use those that have been painted. Painting can cover up defects.</p> <p>Do not lean from ladders or stepladders.</p> <p>Ensure steps/ladders placed on a firm and level surface.</p> <p>Secure ladder by staking/footing at bottom and tie off at the top. If not able to tie off, ensure staked at bottom or footed.</p> <p>Ensure ladder is at the correct angle of 4:1. Do not over-reach, ensure 3 point contact is maintained.</p> <p>If work is extensive and at heights in excess of first floor level then tower scaffold or tube and fitting scaffold is required.</p> <p>Only Class 1 ladders and stepladders to be used.</p>
Use of solvents	SSO and Pupils	<p>All paints must be approved under the Health and Safety Control System.</p> <p>Follow the COSHH assessment for the product. Water-based paints are to be used wherever possible. Solvent-based paints may only be used if there is a technical reason for not being able to use water-based paint.</p> <p>Refer to the hazard data sheet for the particular paint for specific information. Complete the assessment form on the reverse side of the data sheet.</p> <p>All areas must be kept very well ventilated during painting. Minimum requirement is to open all doors and windows. If solvent-based paints are to be used, additional precautions will be needed (e.g. forced ventilation).</p> <p>Avoid skin contact. Wash from skin as soon as possible.</p>
Strains/Sprains moving items	SSO	<p>Basic manual handling training.</p>
Slips and Trips	SSO, Pupils and Visitors	<p>Ensure good housekeeping at site.</p> <p>Ensure clear working area at site if possible.</p> <p>Ensure dustsheets, mats etc. cannot slip or slide underfoot.</p>
Contact with overhead cables	SSO	<p>Check prevailing site condition.</p> <p>Take care when erecting/positioning ladders close to a telephone cable.</p> <p>Do not erect ladder in close proximity to a power cables - seek advice from supervisor before commencing with work.</p>
Cuts from cleaning surfaces	SSO	<p>Wear gloves when cleaning surface.</p> <p>Cover cuts and open wounds.</p> <p>Wash and wipe hands before eating, drinking, smoking and after shift.</p>
Debris and dust	SSO	<p>Appropriate protective equipment to be worn when at risk (dust mask, goggles).</p>

Burns and fire	SSO	Remove all flammable debris from working area. Ensure no hot materials fall onto persons or flammable materials below the working area. Do not leave burning equipment unattended when live. Ensure suitable PPE is worn i.e. eye protection, gloves etc. Inspect the working area before leaving the workplace.
Struck by falling objects	SSO, Pupils and Visitors	Take care when placing ladder. When ladder is secure, remove any items in close proximity that can be dislodged, e.g. debris on ledges. Keep persons away from ladder and surrounding area when carrying out work. Barrier off work area

MANUAL HANDLING RISK	
Has a manual handling risk been identified?	No
Is the risk considered to be	Low
Is a further detailed assessment required?	No
If the answer to the above question is YES a separate manual handling assessment will be required to fulfil the requirements of the Manual Handling Operations Regulations 1992.	

PERSONAL PROTECTIVE EQUIPMENT REQUIRED	
Safety footwear Gloves	
Is training and instruction required	No
Is there need for special accommodation	No
Is there need for test/examination	No
Is all P.P.E. compatible	Yes

FREQUENCY OF MONITORING				
N/A	3 Months	6 Months	1 Year	> 1 Year
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ASSESSMENT REVIEW PERIOD				
< 1 Year	2 Years	3 Years	4 Years	> 4 Years
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Officer	N/A
Post/Title	N/A

Assessment Date	N/A
Next Review Date	N/A